

# WaKeeney Public Library

## General Lending Policy

*Approved Date: 5/11/2026*

Patrons must register as a borrower before materials may be loaned. The signature on the registration indicates agreement to abide by all WaKeeney Public Library policies. Applicants under age 14 must have a parent's signature on the registration.

### CHECKOUT LIMITS

**Only 2 items** on the first checkout.

After the first two items have been returned, patrons may check out up to:

**10 items total** – which can include any combination of:

- Books, audiobooks, puzzles or games for 2 weeks (for no more than 3 renewals)
- “New” books (no more than 2 at a time) for 2 weeks.
- Magazines (no more than 5 at a time) for 2 weeks (1 renewal).
- DVDs (no more than 2 at a time) for 1 week (no renewal).
- An E-Reader may be checked out for 2 weeks (1 renewal).
- A Tablet may be checked out for use inside the library only.

If there is a reserve list on the book/item, renewals are not allowed.

Non-circulating materials marked “Library Use Only” must remain in the Library.

### FINES

DVD'S and Blu-Rays must be returned to the circulation desk in the library.

There will be a \$2.00 fine if placed in the book drop.

Replacement fees (based on actual item cost) will be charged for lost or damaged books and/or items.

Patrons owing \$10.00 or more may not check out items or use library computers until at least 50% of the fine balance is paid, or an agreement is reached with the library director.

Late fines accrued prior to The Library eliminating the late fines policy, can either be paid as a donation, or will be waived.